

## Budget Option 2018/19 – 2019/20

### Cumulative Net Savings

<b>Reference:</b>	CW 3
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2017/18 £'000	2018/19 £'000	2019/20 £'000
40	40	40

<b>Director Responsible for Delivery</b>	Judith Badger
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<b>Cabinet Portfolio Holder</b>	Cllr Alam
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<b>Finance Business Partner</b>	Mike Hirst
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<b>Proposal Description</b>	Review of Income Collection Arrangements
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<b>Details of Proposal (including implications on service delivery)</b>	<p>Currently income collection is undertaken across a variety of teams within most Directorates. The approach is inconsistent both in terms of processing and posting but also in terms of customer access.</p> <p>A review is to be undertaken with a view to developing a receivables/collections function that optimises the management of cash across the council. This could include for example the consolidation of most cash and payment handling functions across the Council into a single function that provides a quality service to council services, residents and businesses within the Borough. It should be noted that there will be services that receive cash within the Directorates that will continue to reside within the services, however consistent processing will be applied.</p> <p>The Procurement services have already identified a saving of £40k from undertaking a review of a cash collection contract, although some of this saving may accrue to schools.</p>
<b>Implications on other Services (identify which services and possible impact)</b>	The scope of the review will cover all services involved with cash collection arrangements.

## Appendix 2 – F&CS

<b>Support required from Corporate Services – Finance, HR, Legal, ICT (please specify)</b>	Procurement team support with review of contractual arrangements
<b>Reduction in Staffing Posts (FTEs)</b>	Potential reduction in staffing posts depending on the outcomes of the review and any consequent rationalisation of arrangements
<b>Reduction in Head Count</b>	Potential reduction in staffing posts depending on the outcomes of the review and any consequent rationalisation of arrangements
<b>Decision Maker: Cabinet, Commissioner or Officer/Management Action</b>	Management Action